**Wisconsin Healthcare Purchasing and Materials Management Association**

**11/6/2018**

**WHPMMA Board meeting**

**On the conference call: Carol Blend, Sean Brennum, Leah Shatusky, Liz Cook, Joe Ford**

**Agenda:**

Approve minutes form October.

* Will post to WHPMMA.org when approved
	+ Minutes approved and Posed to Web page

Logo Change

* Approved?
	+ Logo Approved
	+ Will hold another logo “Contest” in a couple years
* Thank you letter to Marshfield
	+ Sean will send a letter to Marshfield thanking them for their submission

Letter from the President

* Carol will be sending a letter asap.
	+ Sean will post on WHPMMA.org as well as to be sent out to members.
	+ Topics: Who we are as an organization today and where are we going.

Final Approval on location

* Appleton @ Paper Valley
	+ Approved
	+ 2019 conf. will be held in Appleton at Paper Valley

Confirm Date for 2019+

* Thing discussed
	+ 2 day conference
	+ 3 days with golf (2 class room days)
		- “3 days is difficult for a lot of staff to get out of work.”
	+ 1 day (I do believe this was mentioned)
* Items discussed in relevance to WHPMMA 2019 fall conference
	+ Three “full” days is too many for people to get off work (this is if we kept golf)
	+ 2 days with an optional “welcome reception” on the first evening
	+ When would we do the vendor fair
		- Move it to the Afternoon
		- Include vendors at to the reception on day 2 (day one of classroom)
			* Other topics discussed during this time:
				+ How do we get more interest in the vendor fair?
				+ Can we do a “big prize” giveaway for vendor fair participation?

This is something that is done at ARMM

This is something that may have been done in the past at WHPMMA

* + - * + Could we do a bingo type game to get more interest

Would be maybe in conjunction with a business card exchange.

* + - * + ***THIS IS AN ON GOING TOPIC***
	+ Shortening the conference could be an issue for AHRMM CEU credits
		- What is the requirement for receiving CEU credits
	+ ***FINAL DECISSION WAS MADE TO SET THE DATE FOR SEPT 11-13***
		- ***IF YOU CHOOSE TO COME IN ON THE 11TH THERE WILL BE A WELCOM RECEPTION THAT EVENING.***

Golf 2019?

* Turnout continues to drop
	+ Vendors outweigh the members
* This is just an added expense
	+ Golf
		- Including no shows
	+ Meals
		- This includes no shows as meals are preordered and made
* Too difficult to get off work or justify getting off for just golf.
	+ This is even more so if you have multiple staff members from one place attending the conference.
* Not everyone likes golf
	+ Can we do cornhole?
		- Where would we do it
			* Park near by
			* In the hotel court yard
		- What’s the format?
		- Do we have enough boards?
* No golf in 2020 as we will be moving to spring and higher cost coupled with potential of still having snow on the ground.
* ***FINAL DECITION WAS TO PASS ON GOLF AND CORNHOLE. THERE WILL BE A RECEPTION BOTH WENDSDAY NIGHT FOR MEMBERS AND THURSDAY FOR MEMBERS AND VENDORS.***

Speakers

* James Russell
* Pete Lukszys
	+ Small Fee and travel
	+ ***WE HAVE EXTENDED AN OFFER TO PETE***
* John Mckeller
	+ Small fee
* Costs?
* Karen?
	+ UW
* Kyle?
	+ UW
* Scott Porterfield
	+ Agrace
	+ Negotiations
* Girard Senn
* Can we utilize WHPMMA’s collective intelligence to come up with relevant topics and we present them instead of paying multiple speakers?
* Still looking for a good Keynote

Moving the conference to Spring 2020

* Green Bay Kohler
* May of 2020
* ***APPROVED THIS MOVE***

Financials form WHPMMA 2018

* Still have one unpaid vendor
	+ “The check was recut and sent last week”

 Webinar lunch and learn (Girard Senn)

* Nov. 29th Noon
* Send out a request for questions/invite to the Webinar